



Grand Lodge of Texas A.F. & A.M.

MWSA #108

Masters Wardens & Secretaries Association

Morton #72 : Pleasant Hill #380 : Hempstead #749 : Waller #808 : Rosenberg #881 : Brookshire #1066 : Sugar Land #1141 : Katy #1439

Date: Tuesday 28 April 2020
Purpose: Q2 Virtual Business Meeting
Location: Zoom Meeting
Time: 7:00 PM Meeting
Total Allotted Meeting Time: 73 Minutes

<u>Item</u>	<u>Responsibility</u>	<u>Time Allotment</u>
Prayer	Brother Chaplain	1 Minute
Welcome & Agenda Overview	Brother President	5 Minutes
Sign In via Zoom Chat	All	3 Minutes
Minutes of Previous Meetings & Financial Report	Brother Secretary/Treasurer	5 Minutes
Old Business: 1. Banking Updates	1. Brother President	3 Minutes
New Business: 1. Virtual Ritual Decisions 2. Cancellation of 5/13 Called MWSA Meeting 3. Thoughts on a MM Degree Competition on 8/19	1. Brother Deputy 2. Brother President 3. Brother President	15 Minutes
Educational Program: 1. Meanings & Understandings of MM Circumambulation 2. Officer Placement for MM Closing 3. Balloting	Brother Deputy	30 Minutes
Good of the District	All	5 Minutes
Suspense Dates, District Announcements, GLoT Communications (see back)	Brother President	5 Minutes
Closing Prayer	Brother Chaplain	1 Minute

MWSA #108 Leadership: David Berndt, P.M. (President); John Bradley (Vice President); Cody Cockroft, P.M. (Deputy); Larry Rankin (Chaplain); Eric Beane (Treasurer / Secretary); Carter Sharbrough, P.M. (IT Liaison & Communications)



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District Announcements:

Next MWSA Meeting: Wednesday 24 June 2020 (Tentative)

Host Lodge: Brookshire Lodge #1066

Topic: FC Degree (2nd Section) Forum

Meal @ 6:30 PM, Meeting @ 7:00 PM

Lodge Suspense Dates:

- **Mid-June:** Look for Annual Returns Format from Grand Lodge (Downloaded from the Grandview System after June 24th. Notify the GS staff if you need the returns mailed as a printout.
- **June 23rd:** Lodge elections must be completed at the last Stated Meeting prior to midnight of June 23rd (Art 292). Notify GS of new Lodge Officers immediately so they can be printed in the Directory of Constituent Lodges (do not wait for installation). Submission will be available on the Grandview System from May 24th through midnight June 23rd.
 - **July 15th:** Resolutions and Statements of Availability are due to the GS Office (Art 172 6a)
- **July 31st:** Lodge installations must be performed from June 24th to prior to midnight July 31st (Art. 298)
 - **August 15th:** Annual Returns Report due to Grand Lodge (Ar. 493)
- **August 15th and August 31st:** Vanguard Applications are due to the DDGM no later than August 15th and to the Grand Secretary no later than August 31st (refer to the Vanguard Application Instructions).
- **September 1st:** Lodge By-Laws that must be reviewed by the GL Committee on By-Laws due to the GS Office no later than September 1st (Art. 219)
 - **September 15th:** Lodge Minimum Audit Report 71 due to the GS Office no later than September 15th (Art. 284)
- **November 15th:** Form 990-N, Electronic Notice (e-Postcard), must be filed with the IRS by Lodges that have gross receipts of \$50,000 or less, or do not meet the requirements for filing the IRS 990 or IRS 990EZ. Lodges must file the appropriate Form 990 no later than the 15th day of the fifth month following the close of the organization's fiscal year.
- **December 28th:** Proxy Certificates are due to the GS Office no later than December 28th (Art. 4). You should always appoint a Proxy (in case of an emergency) but he would not vote if any of the top three officers were available. Remember, each Brother can have no more than four votes. Therefore, a sitting Worshipful Master cannot be proxy for another Lodge.

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